

Business Administration - finance

Name of the Educational Programme:	Business Administration - Finance
Awarded Qualification:	Bachelor of Business Administration (BBA) in Finance/ბიზნესის ადმინისტრირების ბაკალავრო ფინანსებში
Credit Value of the Programme:	180 ECTS
Language of Education:	English
Programme Admission Preconditions:	<ul style="list-style-type: none"> • A person with a complete general education, who has a relevant document certified by the state, and who, based on the results of the unified national exams gains the right of studying, has the right to study at the bachelor's educational program. After obtaining the right to study, a person must undergo administrative registration at the Black Sea International University. • Persons who according to “the rule for submission and review of the documents required for high-school graduates/graduate students/students with the purpose of study in the higher education institutions of Georgia without passing unified national entrance/general graduate examinations” of the Minister of Education and Science of Georgia dated December 29, 2011 No. 224/N have the right to enroll at the university without passing the unified national exams. The mentioned persons are obliged to confirm their knowledge of English at the B2 level. • "On approval of the procedure and fees for moving from a higher educational institution to another higher educational institution" according to the order No. 10/n of the Minister of Education and Science of Georgia dated February 4, 2010, students enrolled by the mobility rule.
Purpose of the Programme:	<p>The purpose of the Bachelor of Business Administration - Finance program is to:</p> <p>(1) Train competitive specialists with student-oriented education, who will be able to participate in the implementation of activities of various business sectors corresponding to modern standards at the local and international level, which will provide employment opportunities in the state, private, and non-governmental sectors;</p>

	<p>(2) Provide broad knowledge and practical skills of theoretical and practical fundamental issues of business and finance for students, analytical, critical and logical analysis and use of financial data;</p> <p>(3) To enable students to respond to the challenges of the modern business environment and to support them in their own career planning and development by following the principles of ethical norms.</p>				
<p>Learning outcome</p>	<table border="1"> <tr> <td data-bbox="800 354 1108 1159"> <p>Knowledge and understanding</p> </td> <td data-bbox="1108 354 2045 1159"> <ol style="list-style-type: none"> 1. Demonstrates broad knowledge of the business field and describes complex issues of the business field, basic principles of general management, marketing, accounting, reporting and realizes their interrelation; 2. Explains the meaning and content of processes in the business environment; understands the infrastructure of the market economy; masters modern information technologies for business research and management, using mathematical, quantitative and statistical methods; recognizes and implements the principles of legal, ethical and intercultural responsibilities in the organization and society; 3. Prepares financial statements, taking into account the importance of regulation and forecasting; elements of international standards of financial reporting, features and principles of their use; 4. Reviews the basics of banking, commercial bank management principles and investment portfolio evaluation and management mechanisms. 5. Explains the socio-economic situation of the country, as well as the objective reality of the business environment; Identifies the economic factors affecting the company, within the scope of which he performs market situational analysis, preparation of financial documentation, planning and management of the organization's finances; Relations with local and international financial institutions are within their competence. </td> </tr> <tr> <td data-bbox="800 1159 1108 1365"> <p>Skill</p> </td> <td data-bbox="1108 1159 2045 1365"> <ol style="list-style-type: none"> 6. Uses rational thinking when making economic decisions, as a result of which he manages resources effectively. Solves difficult and unforeseen problems taking into account practical reality; Demonstrates the ability to analyze scientific papers, theories and hypotheses in the field of business and formulate reasoned conclusions, collect statistical information and data, independently study and generalize, evaluate profitability. </td> </tr> </table>	<p>Knowledge and understanding</p>	<ol style="list-style-type: none"> 1. Demonstrates broad knowledge of the business field and describes complex issues of the business field, basic principles of general management, marketing, accounting, reporting and realizes their interrelation; 2. Explains the meaning and content of processes in the business environment; understands the infrastructure of the market economy; masters modern information technologies for business research and management, using mathematical, quantitative and statistical methods; recognizes and implements the principles of legal, ethical and intercultural responsibilities in the organization and society; 3. Prepares financial statements, taking into account the importance of regulation and forecasting; elements of international standards of financial reporting, features and principles of their use; 4. Reviews the basics of banking, commercial bank management principles and investment portfolio evaluation and management mechanisms. 5. Explains the socio-economic situation of the country, as well as the objective reality of the business environment; Identifies the economic factors affecting the company, within the scope of which he performs market situational analysis, preparation of financial documentation, planning and management of the organization's finances; Relations with local and international financial institutions are within their competence. 	<p>Skill</p>	<ol style="list-style-type: none"> 6. Uses rational thinking when making economic decisions, as a result of which he manages resources effectively. Solves difficult and unforeseen problems taking into account practical reality; Demonstrates the ability to analyze scientific papers, theories and hypotheses in the field of business and formulate reasoned conclusions, collect statistical information and data, independently study and generalize, evaluate profitability.
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		<p>7. Builds detailed information about business-related ideas, problems and ways of their solutions and relationships with specialists and non-specialists using communication technologies.</p> <p>8. Analyzes the financial infrastructure and workload of financial institutions; the basic principles of the functioning of the financial system; the role of financial management in business development; assesses and manages relevant risks, makes decisions of financial importance;</p>
	Responsibility and autonomy	9. Assesses and determines the need to develop one's own knowledge in the field of business and finance and demonstrates a high degree of independence;
Evaluation Criteria	<p>The goal of evaluation is to determine student's education results qualitatively in relation to academic program goals and parameters.</p> <p>Students may be assessed orally and/or in a written way. A student's knowledge and skills are assessed through 100 points grading system. It consists of midterm and final evaluations, the sum of which makes up 100 points. Grading system allows:</p> <p>a) Five types of positive grades</p> <ol style="list-style-type: none"> 1) (A) Excellent – 91 – 100: 2) (B) Very good – 81-90. 3) (C) Good – 71-80: 4) (D) Satisfactory – 61-70. 5) (E) Sufficient – 51-60. <p>b) Two types of negative grades</p> <ol style="list-style-type: none"> 1) (FX) Fail – 41-50 , meaning that a student requires some more work before passing and is given a chance to sit an additional examination after independent work; 2) (F) Fail – 40 and less , meaning that the work of a student is not acceptable and he/she has to study the subject anew. <p>For the midterm and final evaluations minimal passing grade is set. The final evaluation minimal passing grade is 51% of final evaluation grade.</p> <p>Midterm and final evaluation grade distribution, their minimal competence levels and assessment criteria are described in the corresponding syllabus.</p>	

	<p>A credit can be awarded only after the attainment of learning outcomes, envisaged by the course syllabus and following requirements:</p> <ul style="list-style-type: none"> a) Obtaining minimal competence levels set for midterm and final evaluations; b) Obtaining minimum 51 points out of 100 points of final grade. <p>A student is allowed to take an additional (make-up) exam in case he/she scored 41-50 points of final grade or minimum 51 points, but did not obtain minimal competence level set for final evaluation.</p> <p>Considering its specification, the format and the assessment criteria of mid-term and final evaluations can be determined in the specific module/course syllabus.</p>
<p>Field of Employment:</p>	<p>Business administration - with the help of knowledge and skills acquired within the framework of the bachelor's program in finance, the graduate will have the opportunity to be employed in the public and private sector as a middle manager of the relevant field, in organizations of various profiles (production and business structures), where he will practically carry out the main professional functions both independently and while working in a group . A graduate can continue his studies not only in business and finance, but also in another profile, taking into account the prerequisites for admission to the relevant master's program and the requirements of legislation.</p>

#	Course / practice / Research Component	Status	Credit number												Independent work	Total number of hours
				I year		II year		III year		Contact hours						
				I semester	II semester	III semester	IV semester	V semester	VI semester	lecture	Seminar / team work / practice	Midterm exam (s)	Final exam	Total number of contact hours		
I	Compulsory free Courses			20 ECTS												
1	Academic writing	Compulsory	5	5						14	14	2	2	32	93	125
2	Computer skills	Compulsory	5	5						14	14	2	2	32	93	125
3	General English B2.1	Compulsory	5	5						28	28	2	2	62	63	125
4	General English B2.2	Compulsory	5		5					28	28	2	2	62	63	125
II	Compulsory course of the field			121 ECTS												
1	Principles of economics	Compulsory	5	5						14	14	2	2	32	93	125
2	Introduction to business administration	Compulsory	5	5						14	14	2	2	32	93	125

3	Mathematics I	Compulsory	5	5					28	14	2	2	46	79	125
4	Principles of accounting	Compulsory	5		5				15	13	2	2	32	93	125
5	Mathematics II	Compulsory	5		5				14	28	2	2	46	79	125
6	Principles of management	Compulsory	5		5				14	14	2	2	32	93	125
7	Principles of Marketing	Compulsory	5		5				14	14	2	2	32	93	125
8	Data analysis and modeling with spreadsheets	Compulsory	5		5				14	14	2	2	32	93	125
9	Statistics and probability for business	Compulsory	6			6			14	28	2	2	46	104	150
10	introduction of Finance	Compulsory	5			5			16	12	2	2	32	93	125
11	Managerial finance I	Compulsory	5			5			14	14	2	2	32	93	125
12	Legal environment of business	Compulsory	4			4			14	14	2	2	32	68	100
13	Financial accounting	Compulsory	6			6			16	26	2	2	46	104	150
14	Bank and monetary policy	Compulsory	4				4		14	14	2	2	32	68	100

15	Managerial finance II	Compulsory	5				5			14	14	2	2	32	93	125
16	Financial institutions	Compulsory	6				6			14	14	2	2	32	104	150
17	International Finance	Compulsory	4				4			13	15	2	2	32	68	100
18	Investment and portfolio management	Compulsory	5					5		15	13	2	2	32	93	125
19	Financial Statement Analysis	Compulsory	5					5		14	14	2	2	32	93	125
20	Fundamentals of risk management	Compulsory	5					5		14	14	2	2	32	93	125
21	Securities analysis	Compulsory	5					5		12	16	2	2	32	93	125
22	Bachelor thesis	Compulsory	6					6		32			1		117	150
23	Intership	Compulsory	10					10		179			1	180	69	250
III	Elective course of the field									29 ECTS						
1	Public finances	Elective	4				4			15	13	2	2	32	68	100
2	Principles of insurance	Elective	4				4			14	14	2	2	32	68	100
3	Banking	Elective	5				5			14	14	2	2	32	93	125
4	Financial reporting	Elective	5				5			15	13	2	2	32	93	125
5	Business Research Foundations	Elective	5					5		14	14	2	2	32	93	125
6	EU integration and financial market reforms	Elective	5					5		14	14	2	2	32	93	125

7	Python for business and economics	Elective	5					5	14	14	2	2	32	93	125
8	Introduction to strategic management	Elective	5					5	14	14	2	2	32	93	125
9	Leadership	Elective	4				4		14	14	2	2	32	68	100
10	Production and Operations Management	Elective	5			5			14	14	2	2	32	93	125
11	Organizational changes and development	Elective	4				4		14	14	2	2	32	68	100
IV	Free elective courses														10 ECTS
	Any educational course of the corresponding level of the university, with the corresponding prerequisite														
Total			180	30	30	30	30	30							