



EDUCATIONAL PROGRAM

Coordinated with the Quality Assurance Office

Minutes № 14, November 6, 2017

Head of the office

/Assoc. Prof. Dr. Diana Mtchedlishvili/

Reviewed at the Faculty Board

Minutes № 48, November 16, 2017

Dean of the Faculty

/Prof. Dr. Tea Kbiltsetskhlashvili/

Approved by the Academic Board

Minutes № 15, December 8, 2017

Rector

/Prof. Dr. Ilyas Ciloglu/

Bachelor Educational Program in **Tourism**

(delivered in English)

Tbilisi
2017 year



EDUCATIONAL PROGRAM

Direction: Interdisciplinary fields or specialties – 11

Field/Specialty/Subfield: Tourism – 1120

Name of the Educational Programme: Tourism (Delivered in English)

Faculty: Business Management

Programme Coordinator(s): Prof. Dr. Avtandil Gagnidze; Mobile: +995 597 999 554; E-mail: agagnidze@ibsu.edu.ge

Education Cycle: Bachelor's (First Cycle of Higher Education)

Type of the Programme: Academic, Major

Awarded Qualification: Bachelor of Business Administration in Tourism / ბიზნესის ადმინისტრირების ბაკალავრი ტურიზმში

Code of Qualification: 1120

Language of Education: English

Credit Value of the Programme: 240 ECTS



EDUCATIONAL PROGRAM

Structure of the Programme: University employs European Credit Transfer System (ECTS): 1 ECTS = 25 hours that contain both contact hours and student's independent working hours.

The amount of credits covered by the program is 240 credits, including:

- Academic Writing - 5 credits
- Information Technology - 5 credits
- Foreign language - 15 credits
- Basic Courses of Business Administration - 75 credits
- Practice / Bachelor's Thesis - 10 credits
- Accounting and Audit Compulsory courses - 42 credits
- Accounting and Audit Optional courses - 23 credits
- Minor Program and free credits - 65 credits

Programme Admission Precondition: According to the Georgian law, passing Unified National Exams is required to be admitted to the educational program. Student of a bachelor program can become anyone with secondary education.

Admission to the educational program without passing Unified National exams may be allowed only in cases considered by the Georgian law.

The Purpose: The goal of the Bachelor program of Tourism is based on the student-centered teaching to prepare competitive specialists who will be able to perform modern business management activities according to the national and international standards in different sectors, which provides a fine opportunity for employment in Public, Private, and Non-governmental sectors; The program aims to provide students with a thorough knowledge of practical skills and general competences of theoretical and practical aspects of business and Tourism Management activities.

Learning Outcome: After successful completion of Tourism Educational Program, graduates should have below given general and field-specific competences.



EDUCATIONAL PROGRAM

<p>Knowledge and understanding</p>	<p>The graduate has a wide range knowledge of business fields that include critical understanding of theories and principles and can understand complex business issues;</p> <p>The graduate knows:</p> <ul style="list-style-type: none"> • Critical Thinking and Analysis Methods of National and Global Economic and Business Environment; • Contents of business processes, market economy infrastructure; • Principles of using quantitative and statistical methods for business research and management and their benefits. • Principles of analysis of changes in the business environment of legal, ethical and intercultural liability in the organization and society; • Business sector role in the country's economic system, its importance for sustainable and sustainable development of the country; • Basic principles and provisions of market economy based on basic methodology and methods of business administration, explanations and concepts of relevant concepts and concepts, methods of determination of solving problems and solving ways; • Basic principles of general management, marketing, finance, accounting, tourism management and their relations; • Principles of using quantitative and statistical methods for business research and management and their benefits. • Tourism Development Trends and Principles; • Tourism resources and tourism in the country and the world economy; • Tourism and Hospitality, Resorts and Hotel Management; • Tourism psychology and cultural heritage tourism.
<p>Applying Knowledge</p>	<p>Graduate can:</p> <ul style="list-style-type: none"> • Explaining the socio-economic situation of the country, the objective reality of the business environment, identification of microeconomic and macroeconomic processes on business firms, demonstration of peculiarities; • Use of market economy instruments in practical activity, conducting market transactions independently after passing relevant internships; • Establishment of roads, market condition analysis, implementation of efficient management and marketing strategy, preparation of financial documents, accounting reporting forms for achieving and maintaining competitive advantages of business firms, companies;



EDUCATIONAL PROGRAM

	<ul style="list-style-type: none"> • Use of business management techniques (analysis of opportunities, studying business environment, developing business strategy, preparation of operational plan, situational analysis, decision making and implementation planning, implementation control and process correction) to solve problems of medium difficulty; • Managing decisions, solving problems and solving them within their competence, rationally planning and organizing working hours. • Participation in the development of tourism development plan; • Management of hotels and resorts; • Planning and implementation of tourist activities.
Making Judgments	<p>The graduate has:</p> <ul style="list-style-type: none"> • Ability to make economical decisions and efficient management of resources through the rational thinking and optimal decision making; • Ability to identify the problems of secondary difficulties in the field of business, analysis of factors and synthesis of facts; • Ability to establish scientific papers, theories and hypotheses analysis and argumentative conclusions in the field of business; • Ability to collect statistical data collection, independently study and generalize, profitability.
Communication Skills	<p>The graduate has:</p> <ul style="list-style-type: none"> • Ability to prepare a detailed written report about business ideas, problems and their solutions; • Ability to prepare a practical nature; • Ability to participate in the discussion using professional terminology and to give an answer to the auditor's questions; • Ability to transfer information related to business to specialists and non-specialists in both Georgian and English languages; • Ability to participate in elaborating team work and group decisions, conflict resolution; • Ability to use modern information and communication technologies in the process of learning, the latest electronic resources.
Learning Skills	<p>The graduate has:</p> <ul style="list-style-type: none"> • Ability to determine the skills of assessment and further learning in a consistent and consistent manner in business field; • Ability to continue further learning in the next step.
Values	<p>The graduate has:</p> <ul style="list-style-type: none"> • Knowledge of ethical norms, sense of respect for intellectual property, ability to defend the principles of academic honesty;



EDUCATIONAL PROGRAM

- Feeling responsibility for the obligatory obligations;
- Respect of personal freedom, sense of civic responsibility before tolerance and its own nation.
- Striving for participation in value formation process

Learning Outcome Map:

Course / Module / Internship / Research Component	Criteria of Competencies					
	Knowledge and Understanding	Applying Knowledge	Making Judgments	Communication Skills	Learning Skills	Values
Academic Writing	√	√	√	√	√	√
Information Technologies	√	√	√	√	√	√
Mathematics 1	√	√	√		√	√
Microeconomics	√	√	√	√	√	√
Introduction to Business Administration	√	√	√	√	√	√
Mathematics 2	√	√	√		√	√
Macroeconomics	√	√	√	√	√	√
Principles of Management	√	√	√	√	√	√
Legal Environment of Business	√	√	√	√	√	√
Principles of Marketing	√	√	√	√	√	√
Business English 1	√	√	√	√	√	
Introduction to Probability and Statistics	√	√	√	√	√	√
Principles of Accounting	√	√	√	√	√	
Business English 2	√	√	√	√	√	√
Business Statistics	√	√	√	√	√	√
Introduction to Finance	√	√	√	√	√	√



EDUCATIONAL PROGRAM

Introduction to Tourism	✓	✓	✓	✓	✓	✓
Internship/Bachelors' Thesis	✓	✓	✓	✓	✓	✓
Tourism and Hospitality Management	✓	✓	✓	✓	✓	✓
Hotel Management	✓	✓	✓	✓	✓	✓
History of World Civilization and Travelling	✓	✓	✓	✓	✓	✓
Tourism Policy and Regulations	✓	✓	✓	✓	✓	✓
Resort Management	✓	✓	✓	✓	✓	✓
Cultural Heritage Tourism	✓	✓	✓	✓	✓	✓
Event Management in Tourism	✓	✓	✓	✓	✓	✓
Tour Operating	✓	✓	✓	✓	✓	✓
Tourism Resources of Georgia	✓	✓	✓	✓	✓	✓
Environment Protection and Ecotourism	✓	✓	✓	✓	✓	✓
Effective Communications in Tourism and Hospitality	✓	✓	✓	✓	✓	✓
Tourism and Tourist Psychology	✓	✓	✓	✓	✓	✓
Cultural Tourism	✓	✓	✓	✓	✓	✓
Tourism Development and Planning	✓	✓	✓	✓	✓	✓
Food and Beverage Management	✓	✓	✓	✓	✓	✓
World Tourist Resources	✓	✓	✓	✓	✓	✓
Business Research Foundations	✓	✓	✓	✓	✓	✓
English A1	✓	✓		✓	✓	
Georgian (for foreign language speakers) A1	✓	✓		✓	✓	
Turkish A1.1	✓	✓		✓	✓	
Russian A1.1	✓	✓		✓	✓	
German A1.1	✓	✓		✓	✓	
Spanish A1.1	✓	✓		✓	✓	
French A1.1	✓	✓		✓	✓	
Georgian (for foreign language speakers) A1.2	✓	✓		✓	✓	
Turkish A1.2	✓	✓		✓	✓	
Russian A1.2	✓	✓		✓	✓	



EDUCATIONAL PROGRAM

German A1.2	✓	✓		✓	✓	
Spanish A1.2	✓	✓		✓	✓	
French A1.2	✓	✓		✓	✓	
English A2	✓	✓		✓	✓	
Georgian (for foreign language speakers) A2.1	✓	✓		✓	✓	
Turkish A2.1	✓	✓		✓	✓	
Russian A2.1	✓	✓		✓	✓	
German A2.1	✓	✓		✓	✓	
Spanish A2.1	✓	✓		✓	✓	
French A2.1	✓	✓		✓	✓	
Georgian (for foreign language speakers) A2.2	✓	✓		✓	✓	
Turkish A2.2	✓	✓		✓	✓	
Russian A2.2	✓	✓		✓	✓	
German A2.2	✓	✓		✓	✓	
Spanish A2.2	✓	✓		✓	✓	
French A2.2	✓	✓		✓	✓	
English B1	✓	✓		✓	✓	
Russian B1	✓	✓		✓	✓	
English B2	✓	✓		✓	✓	
Russian B2	✓	✓		✓	✓	
English C1	✓	✓		✓	✓	



EDUCATIONAL PROGRAM

Methods of Attainment of Learning Outcomes:

Study components considered by the program are carried out using following teaching and learning methods:

Lecture – Lectures involve discussion of major theoretical material, concepts, terms, etc. through ensuring students' active involvement. It is basically oriented on thorough teaching scientific theories and approaches of study material. During lectures subject related issues are deeply explained, students are actively involved in the discussions and clear perception and comprehension of topics using brain-storming and other interactive methods.

Group work – Group work develops the knowledge and skills of planning and fulfillment of specific tasks under cooperative environment. Group work includes discussion of case studies, quizzes, practical assignments, different examples, through which students obtain skills of problem resolution in teams that in turn ensures development of team working skills and the possession of competencies of considering and accepting others opinion.

Practice / lab work – In order to ensure deep understanding and perception of the issues, practice/lab work concentrates on accurate discussion of relevant examples, cases, video materials, exercises and the ways of their resolution, which ensures the formation of students' ability to use the obtained theoretical knowledge in practice and develop analytic and creative thinking.

Seminar – The aim of seminars is to create the context for students which enables them to get the details, and better understand and realize the issues and topics discussed during lectures. Seminar is the means of knowledge transfer, involves discussion and drawing conclusions, and it is coordinated by a lecturer with certain specific objectives. Seminars are conducted in accordance to specific aims and are in line with the material covered throughout lecturers.

Independent work – Through independent work students deepen and internalize the knowledge obtained throughout the lecturers. Independent work involves searching for the materials through course-books or other sources of information, realizing and learning the obtained information; it also involves completing home-tasks. All these activities deepen the interest in certain issues, the wish to study these issues independently, they help students develop the ability of thinking independently, analyze the obtained information and draw conclusions.

The teaching and learning methods mentioned above are fulfilled using following activities:

Presentation (by lecturer) – The method consists of narration and speaking through which the information is provided by a teacher to a learner. Through this process teacher transfers knowledge verbally, explains the material and students obtain this knowledge through listening, memorizing and comprehension. It is important to



EDUCATIONAL PROGRAM

make sure that understanding occurs and information is perceived correctly. In case of necessity additional instruction should be provided. A teacher is giving specific examples and provides detailed explanation.

Demonstration - It demonstrates information visually. It's sufficiently effective when reaching the result because it takes into consideration the interests of different students. Learning material can be demonstrated by lecturer or student. This method helps different steps of learning process to be seen visually and concretize, what should student do independently. At the same time, this strategy visually demonstrates the main point of the subject/problem.

Induction – modern, one of the most effective student-oriented methods. Major objective of this method is to collect much data and by generalizing the observed perspectives discover general principles through which it is possible to discuss the facts, cases and events and explain them. Learning is oriented at relying on facts and developing rules through generalizing these facts, thus, moving from specific facts to general rules.

Deduction – a traditional method of teaching and learning which sees a teacher as a major source of information and students learn general theories through a teacher's supervision. Deductive method of learning determines that kind of any subject knowledge, which presents the process when depending on general knowledge we discover new knowledge, so the process goes from general to concrete.

Analysis – In the modern world majority of disciplines have become complex; accordingly, courses in these fields require complex approaches. The method of analysis helps us to dismantle multi-disciplinary and inter-disciplinary courses into parts which allows dividing an issue under the study into separate aspects. This helps to discuss separate issues in details.

Synthesis - Method of synthesis means back-procedure, using some parts and making the whole with them. This method helps to see the whole problem.

Case Study – active problem-situation analysis method, which presupposes discussing real cases and discussing them which allows students to look at the issues from different perspectives, analyze possible solutions of the problem and choose and justify specific strategies, objectives and expected outcomes. A case presents a context and it is an instrument by itself which allows a student to use specific knowledge obtained through the course and put it into practice in the context which is close to real-life situation.

Brain Storming - collecting as many/various ideas about the topic/issue as possible. The method enhances development of creative approach towards the problem. It supports the development of creative approaches when students try to see an issue from different perspectives. This approach ensures that every person is involved in the learning process. It is efficient for a large group and is used in stages.



EDUCATIONAL PROGRAM

Discussion / Debates – one of the most broadly spread interactive methods; discussion raises the level of student involvement; while discussion different opinions are confronted and the discussion is not limited to the questions asked by a teacher. Overall aim is to synthesise different views. This method develops students' ability of reflection and argumentation.

Simulation, Role Plays and Situational Games – belong to game-type of methods which consist of simulation (role-play) games, didactic or educational games, situational games, game-like approaches and procedures. Games developed through pre-developed scenarios enable students to look at important issues from different perspectives. They help students to form alternative viewpoints. Like discussion, these games develop students' ability to express their own opinion independently and defend their attitudes in a dispute.

Project – This approach is a unity of perceptive methods, which makes it possible to solve a problem through students' independent work and presenting the achieved solutions. This approach raises students' motivation and responsibility; working on the project involves planning, research, practical activities and presenting the results; the projects are complete if the outcomes are presented in a convincable manner through exemplifying specific results; a project could be done individually, in peer or group work; upon completion, the project is presented to a broader audience.

Presentation (by student/students) – Taking into consideration the development of technology presentation is one of the most interactive and effective ways of teaching. It is a combination of teaching and learning methods which allows a student to solve a problem through independent work and presenting the outcomes. This method raises students' motivation to work independently; it also develops specific skills – planning, researching, and presenting data in an effective manner; it develops skills to work in groups or individually.

Teaching though Electronic Sources – The method implies teaching through internet and the means of multimedia. It consists of all the components of teaching process that are realized through specific means of internet and multimedia.

Task Solving – Gradual mastering of theoretical material through solution of specific tasks that ensures development of skills of using theoretical knowledge independently. While solving the tasks the lecturer pays attention to the methods of task solution and to the relevant use of the various schemes or chart drawing techniques or to the techniques of task solution;

Problem Solving – The method of teaching that enables employment of newly obtained knowledge by students through study, analysis and solution of specific problem. While employing this method it is important to assess and analyze the results received through the solution of a specific problem. By using this method the skills and the ability of a student to use obtained knowledge in practice is developed.



EDUCATIONAL PROGRAM

Group Work – Teaching method through which students are divided into the groups and the assignments are given to each of the groups. Group members process the information individually and share their ideas to other group members at the same time. Group members may be assigned different functions depending on the objective defined by the task. This method ensures active involvement of each student in the process of teaching.

Individual Work – The method when a student individually performs the tasks and the assignments determined through the academic process.

Working with a Course-Book – Actively used method in a process of learning through which a student process given material by using given literature and other sources.

Problem-based Learning – a method which uses a specific problem from the field in order to help a learner to acquire new knowledge and integrate it with specific skills.

Preparing a Presentation – Students' independent work through which a specific issue or topic is studied and the skills like planning, research, processing and analyzing data as well as presenting the results of study and arguments in a persuasive manner is developed. The method develops students' individual working skills.

Preparing a Project - Students' independent work through which projects are prepared. Working on the project involves planning, research, practical activities and presenting the results. The projects are complete if the outcomes are presented in a convincable manner through exemplifying specific results.

Doing Homework – Independent work when students do the home assignments determined through the academic process. Doing home assignments implies reading, processing and studying material determined through the study course as well as doing given assignments in written form or presenting them orally.

Learning though Electronic Sources – The method implies learning through internet and the means of multimedia. It consists of all the components of learning process that are realized through specific means of internet and multimedia.



EDUCATIONAL PROGRAM

Student Knowledge Evaluation System: The goal of evaluation is to determine student's education results qualitatively in relation to academic program goals and parameters.

Student may be assessed orally and/or in a written way. A student's knowledge and skills are assessed through 100 points grading system. It consists of midterm and final evaluations, sum of which makes up 100 points.

Grading system allows:

a) Five types of positive grades

- 1) (A) Excellent – 91 and over of maximum point;
- 2) (B) Very good – 81-90 of maximum point;
- 3) (C) Good – 71-80 of maximum point;
- 4) (D) Satisfactory – 61-70 of maximum point;
- 5) (E) Acceptable – 51-60 of maximum point.

b) Two types of negative grades

- 1) (FX) Fail – 41-50 of maximum point, meaning that a student requires some more work before passing and is given a chance to sit an additional examination after independent work;
- 2) (F) Fail – 40 and less of maximum point, meaning that the work of a student is not acceptable and he/she has to study the subject anew.

For the midterm and final evaluations minimal passing grade is set. The final evaluation minimal passing grade must not exceed 60% of final evaluation grade.

Midterm and final evaluation grade distribution, their minimal competence levels and assessment criteria are described in the corresponding syllabus.

A credit can be awarded only after the attainment of learning outcomes, envisaged by the course syllabus and following requirements:

- a) Obtaining minimal competence levels set for midterm and final evaluations;
- b) Obtaining minimum 51 points out of 100 points of final grade.



EDUCATIONAL PROGRAM

A student is allowed to take an additional (make-up) exam in case he/she scored 41-50 points of final grade or minimum 51 points, but did not obtain minimal competence level set for final evaluation.

Considering its specification, the format and the assessment criteria of mid-term and final evaluations can be determined in the specific module/course syllabus.

Specificities of the Organization of the Teaching Process: 240 ECTS covered by the program is distributed in four academic years, eight semesters, 30 credits in each semester.

Credit counting system is based on European Credit Transfer System (ECTS): 1 credit = 25 hours, which cover both contact hours and student's independent working hours.

During the first four semesters students study core courses of Business Administration and starting from the fifth semester they choose one of the offered concentrations.

In the last semester, students are obliged to take either Internship or Bachelor Thesis to which 10 ECTS is allocated.

Within the program, out of 240 credits a student can choose any Minor Program (60 ECTS) throughout the university and 5 ECTS as free credits or 65 ECTS as free credits in the frame of which student is allowed to choose the course from any of the Bachelor Educational Programs throughout the university.

15 credits are allocated to Foreign Languages. English Language is compulsory if a student cannot prove B2 level of English through testing results. A student is free from English Language in case he/she submits international certificate proving B2 level of English as well.

Four levels of foreign languages are defined as follows: A1, A2, B1, B2. After choosing a foreign language by a student the level of knowledge of chosen foreign language is determined through testing results or presenting international certificate. After which a student can start the chosen foreign language from the relevant level.

Field of employment: With the help of skills acquired within the BBA program, the graduates will be able to work in the public and private sector, in different profile organizations (production and business structures), where it practically performs basic professional functions both independently and in the group. Graduates can



EDUCATIONAL PROGRAM

continue studying not only business but also other profiles, taking into consideration the requirements of admission to the relevant Masters Program and the requirements of the legislation.

Information Concerning Material Resources Necessary for the Implementation of the programme: International Black Sea University is fully equipped with all the necessary material resources aimed to fulfil the educational program successfully:

- ✓ Classrooms equipped with different educational facilities;
- ✓ Computer laboratories with full access to internet;
- ✓ University library equipped with modern technologies, internet, and rich paper and electronic books;
- ✓ Corresponding resources to the course relevant topics available through the electronic database of the university (through Smart portal);
- ✓ Other material resources owned by the university.

Compulsory literature indicated in syllabuses is available in the university's library.



EDUCATIONAL PROGRAM

Study Plan

Course / Module / Internship / Research Component	Status	Credit number	Distribution of credits per courses and semesters								Distribution of hours						Number of contact hours per week			
			I s.y.		II s.y.		III s.y.		IV s.y.		Contact hours					Independent work		Total number of hours		
			I Semester	II Semester	III Semester	IV Semester	V Semester	VI Semester	VII Semester	VIII Semester	Lecture / Consultation	Seminar / Group Work / Practice / Lab. Work	Midterm exam(s)	Final exam	Total number of contact hours					
Academic Writing	Compulsory	5	5										15	28	2	2	47	78	125	3
Information Technology	Compulsory	5	5										28	15	2	2	47	78	125	3
Foreign Language (English A1/A2/B1/B2, Georgian (for foreign language speakers) A1/A2/B1/B2, Russian A1/A2/B1/B2, German A1/A2/B1/B2, French A1/A2/B1/B2, Spanish A1/A2/B1/B2, Turkish A1/A2/B1/B2)	Elective	15	5	5	5								45	129	6	6	186	189	375	12
Minor Program/Free Credits		65			10	10	10	10	10/15	15/10			364	195	26	26	611	1014	1625	39
Business Administration Basic Courses	Compulsory	75	15	25	15	20							386	304	30	30	750	1125	1875	48
Mathematics 1	Compulsory	5	5										28	30	2	2	62	63	125	4
Microeconomics	Compulsory	5	5										27	16	2	2	47	78	125	3



EDUCATIONAL PROGRAM

Introduction to Business Administration	Compulsory	5	5								26	17	2	2	47	78	125	3
Mathematics 2	Compulsory	6		6							28	30	2	2	62	88	150	4
Macroeconomics	Compulsory	5		5							27	16	2	2	47	78	125	3
Principles of Management	Compulsory	5		5							28	15	2	2	47	78	125	3
Legal Environment of Business	Compulsory	4		4							28	15	2	2	47	53	100	3
Principles of Marketing	Compulsory	5		5*	5*						18	25	2	2	47	78	125	3
Business English 1	Compulsory	5		5*	5*						28	15	2	2	47	78	125	3
Introduction to Probability and Statistics	Compulsory	5			5						28	15	2	2	47	78	125	3
Principles of Accounting	Compulsory	5			5*	5*					16	27	2	2	47	78	125	3
Business English 2	Compulsory	5			5*	5*					28	15	2	2	47	78	125	3
Business Statistics	Compulsory	6				6					20	38	2	2	62	88	150	4
Introduction to Finance	Compulsory	5				5					27	16	2	2	47	78	125	3
Introduction to Tourism	Compulsory	4				4					29	14	2	2	47	53	100	3
Internship/Bachelors' Thesis	Compulsory	10								10	5	180		1	186	64	250	12
Tourism Management Module		65					20	20	15/20	10/15	320	299	26	26	671	954	1625	43
Compulsory Courses	Compulsory	42					16	16	10		175	229	16	16	436	614	1050	28
Tourism and Hospitality Management	Compulsory	6					6				28	30	2	2	62	88	150	4
Hotel Management	Compulsory	6					6				29	29	2	2	62	88	150	4
History of World Civilization and Travelling	Compulsory	4					4				24	19	2	2	47	53	100	3
Tourism Policy and Regulations	Compulsory	6						6			22	36	2	2	62	88	150	4
Resort Management	Compulsory	4						4			14	29	2	2	47	53	100	3
Cultural Heritage Tourism	Compulsory	6						6			26	32	2	2	62	88	150	4



EDUCATIONAL PROGRAM

Event Management in Tourism	Compulsory	5								5		16	27	2	2	47	78	125	3
Tour Operating	Compulsory	5								5		16	27	2	2	47	78	125	3
Elective Courses	Elective	23					4	4	5/10	10/5		145	70	10	10	235	340	575	15
Tourism Resources of Georgia	Elective	4					4					16	27	2	2	47	53	100	3
Environment Protection and Ecotourism	Elective	4					4					29	14	2	2	47	53	100	3
Effective Communications in Tourism and Hospitality	Elective	4					4					29	14	2	2	47	53	100	3
Tourism and Tourist Psychology	Elective	4						4				29	14	2	2	47	53	100	3
Cultural Tourism	Elective	4						4				29	14	2	2	47	53	100	3
Tourism Development and Planning	Elective	4						4				21	22	2	2	47	53	100	3
Human Resource Management	Elective	5							5			28	15	2	2	47	47	78	3
Business Research Foundations	Elective	5							5			20	23	2	2	47	78	125	3
Food and Beverage Management	Elective	5							5			29	14	2	2	47	78	125	3
Advertising and Social Marketing	Elective	5								5		28	15	2	2	47	78	125	3
World Tourism Resources	Elective	5								5		16	27	2	2	47	78	125	3
Service Marketing	Elective	5								5		29	14	2	2	47	78	125	3
Total numbers		240	30	30	30	30	30	30	30	30	30	1163	1150	92	93	2498	3502	6000	160

Note:

1. Distribution of hours for foreign language is provided as it is in the syllabus for English Language;
2. Distribution of hours for free credits, for the courses of minor program and for the elective courses is tentative;
3. Distribution of hours in the block Internship/Bachelor thesis is provided as it is in the syllabus of Bachelor Thesis.



EDUCATIONAL PROGRAM

Additional Table of Study Plan

Course	Code	Semester	Prerequisites	Lecturer	Obligatory Literature
Academic Writing	BUS119	I	None	Dr. Maia Chkhotua, Affiliated Associate Professor	<ol style="list-style-type: none"> 1. Chapman, R. (2007). English for emails. Oxford University Press. 2. Evans, V. (2000). Successful writing. Express Publishing. 3. Gilling, D. A. (2013). The essential handbook for business writing. Greenlink Consulting, Canada. 4. Michel, K. (2008). Business and report writing skills at CSU. Charles Stuart University. 5. Williams, A. (2013). Improve your reading and referencing skills. Academic skills series. Collins, London.
Information Technologies	CEN122	I	None	Dr. Vakhtang Rodonaia, Affiliated Associate Professor Dr. Cihan Mert, Affiliated Associate Professor Gela Pataraiia, Master, invited lecturer	<ol style="list-style-type: none"> 1. Laboratory Works, E-Sources, 2. Microsoft Word 2016 Step by Step – Joan Lambert, Microsoft Press, Redmond, Washington, 2015 3. Microsoft PowerPoint 2016 Step by Step – Joan Lambert, Microsoft Press, Redmond, Washington, 2015 4. Microsoft Excel 2016 Step by Step – Curtis Frye, Microsoft Press, Redmond, Washington, 2015



EDUCATIONAL PROGRAM

Mathematics 1	BUS113	I	None	Prof. Dr. Nino Partsvania Dr. Avtandil Gagnidze, Affiliated Professor	<ol style="list-style-type: none"> 1. R. Barnett, M. Ziegler, and K. Byleen, "Calculus for Business, Economics, Life Sciences, and Social Sciences" (12th edition). Pearson, Prentice Hall, 2011. 2. A. Gagnidze, Lecture Notes on Applied Linear Algebra. Caucasus University, 2008. 3. Weekly Summary of Lectures (http://smart.ibsu.edu.ge).
Microeconomics	BUS211	I	None	Dr. Ilyas Chiloglu, Affiliated Professor Dr. Tatiana Papiashvili, Affiliated Professor Dr. Azer Dilanchiev, Affiliated Associate Professor	<ol style="list-style-type: none"> 1. Principles of Economics, Karl E. Case, Ray C. Fair, Pearson, 2012.
Introduction to Business Administration	BUS111	I	None	Dr. Tea Kbiltsetskhlashvili, Affiliated Professor Dr. Maka Bughulashvili, Affiliated Associate Professor	<ol style="list-style-type: none"> 1. Bovee, Thill, Mescon. (2007). Excellence in Business. 3rd ed. Prentice Hall. 2. Pride, Hughes, Kapoor. (2010). Introduction to Business. 10th ed. Cengage Learning.
Mathematics II	BUS114	II	Mathematics I	Prof. Dr. Nino Partsvania Dr. Avtandil Gagnidze, Affiliated Professor	<ol style="list-style-type: none"> 1. R. Barnett, M. Ziegler, and K. Byleen, "Calculus for Business, Economics, Life Sciences, and Social Sciences" (12th edition). Pearson, Prentice Hall, 2011. 2. Weekly Summary of Lectures (http://smart.ibsu.edu.ge).
Macroeconomics	BUS212	II	None	Dr. Ilyas Chiloglu, Affiliated Professor Dr. Tatiana Papiashvili, Affiliated Professor Dr. Azer Dilanchiev, Affiliated Associate Professor	<ol style="list-style-type: none"> 1. Principles of Economics, Karl E. Case, Ray C. Fair, Pearson, 2012.
Principles of Management	MGT102	II	None	Assoc. Prof. Dr. Teona Maisuradze Dr. Maka Bughulashvili, Affiliated Associate Professor	<ol style="list-style-type: none"> 1. Daft R. L., Kendrick M., Vershinina N. 2010 – Management – South Western: Cengage Learning;



EDUCATIONAL PROGRAM

					<ol style="list-style-type: none"> 2. Daft R. – Management – 2009 – 9th edition: Cengage Learning; 3. Hard-book, Essentials of Organizational Behavior by Stephen P. Robbins, Tomothy A. Judge, 2015; 4. Lecture Notes by Teona Maisuradze.
Principles of Marketing	MKT102	II	None	Tornike Khoshtaria, PhD-c, invited lecturer Irakli Khvtisiashvili, Master, invited lecturer	<ol style="list-style-type: none"> 1. Armstrong G. and Kotler P. (2014) Marketing Management, 14th edition, Prentice Hall, Pearsons, Millennium Edition.
Legal Environment of Business	BUS106	II	None	Dr. Vakhtang Zaalishvili, Affiliated Associate Professor Dr. Malkhaz Chakhnashvili, Affiliated Associate Professor	<ol style="list-style-type: none"> 1. The Civil Code of Georgia 2. M. Chakhnashvili, Basics of Law 3. Ray August, International Business law 4. Henry R. Cheeseman Business Law, Sixth edition chapters 5. Business Law. Clarkson, Miller, Jents, Cross. 6. Zurab Chechlashvili. Introduction to the Georgian business Law 7. The Law of Georgia “On the Normative Act” of 1996 8. The Law of Georgia “On the International Agreement of Georgia” 9. Business Law. Clarkson, Miller, Jents, Cross. Tax Code of Georgia 10. The Law of Georgia “On Entrepreneurs” 11. The Code of Administrative Procedures of Georgia” 12. The Labor Code of Georgia



EDUCATIONAL PROGRAM

					<ul style="list-style-type: none"> 13. The Law of Georgia “on public service” of 1997 14. United Nations Convention on the International Contract for the Sale of Goods 15. Criminal Code of Georgia 16. Charter of the Ministry of Finance of Georgia 17. The Law “on Arbitrage” of Georgia of 2009 18. Dispute Settlement Understanding WTO. 19. Rules of dispute settlement in ICC 20. New York Convention of 1958 21. Geneva Convention of 1961 22. Amman Convention of 1987
Business English 1	BUS117	III	None	Assoc. Prof. Dr. Teona Maisuradze	<ul style="list-style-type: none"> 1. Allison J., Emmerson, P. The Business (Intermediate), Pearson Education Limited.
Introduction to Statistics and Probability	BUS213	III	None	Dr. Avtandil Gagnidze, Affiliated Professor	<ul style="list-style-type: none"> 1. "Statistics for Business and Economics" (8th Edition) by Paul Newbold, William L. Carlson, Betty Thorne Elliott. Prentice Hall, 2013 2. Lecture Notes, Handouts, Practice Notes on Smart
Principles of Accounting	ACT211	III	None	<p>Dr. Metin Mercan, Affiliated Associate Professor</p> <p>Mikheil Gvatua, Master, invited lecturer</p>	<ul style="list-style-type: none"> 1. Financial Accounting, ACCA Paper F3, Interactive Text, BPP Learning Media, 2011. 2. Financial Accounting, ACCA Paper F3, Class Notes, London School of Business and Finance, 2011.



EDUCATIONAL PROGRAM

Business English 2	BUS118	IV	Business English 1	Assoc. Prof. Dr. Teona Maisuradze	1. Allison J., Emmerson, P. The Business (Upper-Intermediate), Pearson Education Limited.
Business Statistics	BUS214	IV	Introduction to Statistics and Probability	Dr. Avtandil Gagnidze, Affiliated Professor	1. Paul Newbold, William L. Carlson, Betty M. Throne, Statistics for Business and Economics, Eighth Edition, Pearson Education, 2013. 2. Handouts and Lecture Notes
Introduction to Finance	FIN202	IV	None	Dr. Tea Kbiltsetskhlashvili, Affiliated Professor Ilia Botsvadze, PhD-c, invited lecturer	1. Introduction to Finance: Markets, Investments and Financial Management, Roland W. Melicher, Edgar A. Norton, Wiley, 2011.
Introduction to Tourism	TRM204	IV	None	Nina Kekelidze, Master, invited lecturer	1. Tourism: Principles, Practices, Philosophies – Goeldner Ritchie 2016
Tourism and Hospitality Management	TRM303	V	Introduction to Tourism	Dr. Nick Makharashvili, Affiliated Professor	1. "Introduction to Management in the Hospitality industry" by Clayton W.Barrows and Tom Powers. Wiley & Sons INC Tenth Edition. UK. 2012
Hotel Management	TRM301	V	Introduction to Tourism	Alexander Giorgidze, Master, invited lecturer	1. Denney G. and Michael J. O'Fallon. Hotel management and operations 2. John R. Walker. Introduction to Hospitality. Prentice Hall. California. 2008.
History of World Civilization and Travelling	TRM201	V	None	Dr. Tinatin Kublashvili, Affiliated Associate Professor	1. Assoc. Prof. Dr. Tinatin Kublashvili, History of World Civilization, Course Note, Publishing Number 045, IBSU, Tbilisi, 2008;



EDUCATIONAL PROGRAM

					<ol style="list-style-type: none"> 2. J. M. Roberts, <i>A Short History of the World</i>, Oxford University Press, New York, Published in the United Kingdom by Helicon Publishing Ltd, 1993 3. Peter N. Stearns, Michael Adas, Stuard B. Schwartz, Marc J. Gilbert, <i>World Civilization, The Global Experience</i>, 5th edition, Pearson, Longman, 2007 4. Alain De Botton. <i>Art of Travel</i>. New York: Random House, 2004. 5. David L. Edgell, Sr., Maria Del Mastro Allen, Ginger Smith, Jason R. Swanson, <i>Tourism Policy and Planning, Yesterday, Today and Tomorrow</i>, Butterworth-Heinemann publications, 2008; 6. "Steps towards the Introduction of Georgian Culture to European Space" 7. Assoc. Prof. Dr. Tinatin Kublashvili (IBSU), 10th International Silk Road Conference on EU Association Agreement: Perspectives and Challenges, Proceedings, Tbilisi, May 22-23, 2015
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EDUCATIONAL PROGRAM

<p>Tourism Policy and Regulations</p>	<p>TRM308</p>	<p>VI</p>	<p>Introduction to Tourism Legal Environment of Business</p>	<p>Nina Kekelidze, Master, invited lecturer</p>	<ol style="list-style-type: none"> 1. http://gnta.ge/ge/ 2. https://matsne.gov.ge/ka/document/view/34174 3. http://www.parliament.ge/ge/gavigot-meti-evrokavshirtan-asocirebis-shetanxmebis-shesaxeb/associationagreement1 4. https://matsne.gov.ge/en/document/view/33370
<p>Resort Management</p>	<p>TRM302</p>	<p>VI</p>	<p>Introduction to Tourism</p>	<p>Dr. Nino Shapatava, invited lecturer</p>	<ol style="list-style-type: none"> 1. Peter E. Murphy, The Business of Resort Management, ISBN: 978-0-7506-6661-9Routlege Publishing, NY, 2011 2. INTRODUCTION TO COMMERCIAL RECREATION AND TOURISM An Entrepreneurial Approach Sixth edition - ©2012 Sagamore Publishing LLC, ISBN print edition: 978-1-57167-677-1 ISBN ebook: 978-1-57167-678-8 - 3. Nigel Morgan, Annette Pritchard, Roger Pride - Destination Brands, Managing Place Reputation - Elsevier, Third Edition , March, 2011- ISBN: 9780080969305



EDUCATIONAL PROGRAM

<p>Cultural Heritage Tourism</p>	<p>TRM202</p>	<p>VI</p>	<p>None</p>	<p>Dr. Tinatin Kublashvili, Affiliated Associate Professor</p>	<ol style="list-style-type: none"> 1. Monuments of Georgia’s Cultural Heritage, 2010 2. “The Cultural Heritage of Georgia”, National Agency for Cultural Heritage Preservation of Georgia, Tbilisi, 2014-2015 3. “Ancient Art Today”, National Agency for Cultural Heritage Preservation of Georgia, Tbilisi, 2016 4. “Ancient Art Today”, National Agency for Cultural Heritage Preservation of Georgia, Tbilisi, 2015 5. “Ancient Art Today”, National Agency for Cultural Heritage Preservation of Georgia, Tbilisi, 2014 6. „Museum and Cultral Hertage“, National Agency for Cultural Heritage Preservation of Georgia, Tbilisi, 2015 7. “Living Culture of the Three Writing Systems of the Georgian Alphabet”, National Agency for Cultural Heritage Preservation of Georgia, Tbilisi, 2016
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EDUCATIONAL PROGRAM

					<p>8. “Orthodox Pilgrimage to Georgia”, Georgian National Tourism Administration, Tbilisi, 2015</p> <p>9. “Trialeti, Kldekari Historical-Architectural Museum-Reserve”, National Agency for Cultural Heritage Preservation of Georgia, Tbilisi, 2014</p> <p>10. T. Kublashvili, N. Kublashvili “Pilgrimage in Georgia”, Cultural Tourism in a Digital Era First International Conference IACuDiT, Springer Proceedings in Business and Economics, Athens, 2014</p> <p>11. Ott Saparuu (Nordic Ventures), Andrus Koresaar (Koko Architects), “Enguri Hydro-Power Dam, Tourism Attraction”, November, 2016</p> <p>12. Cultural Strategy 2025, The Ministry of Culture and Monument Protection of Georgia, Tbilisi, 2016</p> <p>13. National Policy of Cultural Heritage Sector of Georgia, Tbilisi, 2014</p>
Event Management in Tourism	TRM401	VII	Introduction to Tourism	Dr. Noela Michael, invited lecturer	1. Festival & Special Event Management; Ontario: Wiley; Allen, O Toole, Harris &McDonnell; 2011
Tour Operating	TRM403	VII	Introduction to Tourism	Nina Kekelidze, Master, invited lecturer	1. The Business of Tourism – J Cristopher Holloway with Claire Humphreys and Rob Davidson, 8 th edition, Pearson Education Limited 2009



EDUCATIONAL PROGRAM

Internship	BUS414	VIII	At least 32 Credits out of 42 Compusory credits from Concentration	Dr. Avtandil Gagnidze, Affiliated Professor	
Bachelors' Thesis	BUS416	VIII	At least 32 Credits out of 42 Compusory credits from Concentration		
Business Research Foundations	MGT413	VII	Business Statistics	Dr. Avtandil Gagnidze, Affiliated Professor Tornike Khoshtaria, PhD-c, invited lecturer	1. Research Methods for Business students – Saunders, Lewis, Thornhil, 5th Ed.2009, Prentice Hall.
Tourist Resources of Georgia	TRM309	V	Introduction to Tourism	Alexander Giorgidze, Master, invited lecturer	<ol style="list-style-type: none"> 1. Indicators of Sustainable Development for Tourism Destinations A Guidebook 2. John Noble Georgia, Armenia and Azerbaijan: 2008 3. The Geography of Georgia: Problems and Perspectives (World Regional Geography Book Series) 2015th Edition, by Igor V. Bondyrev (Author), Zurab Davitashvili (Author), Vijay P. Singh (Author) 4. City Pass Tbilisi.: guide book. 5. “Effects of the August 2008 War in Georgia on Tourism and Its Resources”, Book “Tourism, Progress and Peace”, chapter 9. Edited by I Kelly, University of Western Australia, Australia, O Moufakkir, Stenden University, Netherlands



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					6. www.oxfordscholarship.com
Environment Protection and Ecotourism	TRM306	V	Introduction to Tourism	Dr. Liana Kartvelishvili, invited lecturer	<ol style="list-style-type: none"> 1. John Neil and Stephen Wearing. Ecotourism: Impacts, Potentials and Possibilities, Edition 1999. 2. Georgia's Third National Communication to the UNFCCC, Tbilisi, 2015
Effective Communications in Tourism and Hospitality	TRM310	V	Introduction to Tourism	Assoc. Prof. Dr. Lela Abdushelishvili	<ol style="list-style-type: none"> 1. Business Communication Today. 8th Edition. Courtland L. Bovee. John V. Thill. Prentice Hall. 2012. 2. Effective Organizational Communication. 3th Edition. Richard Blundel. Kate Ippolito. Prentice Hall. 2008
Tourism and Tourist Psychology	TRM307	VI	Introduction to Tourism	Dr. Nino Devidze, invited lecturer	<ol style="list-style-type: none"> 1. Charls R. Geldner; J.R. Brent Ritch Tourism, 2013 2. Hosts and Guests; The Anthropology of Tourism; Valene L. Smith Revisiting the concept of hosts and guest; Kirsty Sherlock, 2001 3. Perussia Felice: An introduction to the psychology of Tourism http://www.slideshare.net/1stborn31/types-of-tourist 4. Scott A. Cohen; Girish Prayag and Miguel Moital Consumer Behavior in Tourism: Concepts, Influences and Opportunities. ISSN: 1368-3500 (Print) 1747-7603 (Online) Journal homepage: http://www.tandfonline.com/loi/rcit20



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					<ol style="list-style-type: none"> 5. Tim Wallace, “Tourism, Tourists and Anthropologists at Work”, North Carolina State University 2012. 6. Enrique Maestas, The Applied Anthropology, Native Anthropology and Anthropological Tourism. Vol. 33. N1 2011 7. T.E.L. Berno, The Socio-Cultural and Psychological effects of Tourism. University of Canterbury 1995 8. Consumer Motivation in a Tourism Context; Pandora Kay, Victoria University, 2010. Washington, DC: APA Press. Berry, J. W. (2006). Contexts of acculturation. In D. L. Sam, & J. W. Berry (Eds.) 9. D.N. Uznadze, "The Psychology of Set", New York, 1966) 10. John Holden; Capturing Cultural Value, HenDI Systems, London, DEMOS, 2004 11. Tourism Advertisement Management and Effective Tools in Tourism Industry; International Journal of Geography and Geology, 2014.
Cultural Tourism	TRM402	VI	Introduction to Tourism	Lashar Kurdashvili, PhD-c, invited lecturer	<ol style="list-style-type: none"> 1. Greg Richards, PhD, Cultural tourism. Global and local Perspectives, Edition 2014
Tourism Planning and Development	TRM304	VI	Introduction to Tourism	Tamar Kublashvili, Master, invited lecturer	<ol style="list-style-type: none"> 1. Strategies of tourism industry-micro and macro perspectives; Edited by Murat Kasimoglu and Handan Aydin, ISBN 978-953-51-0566-4; 2. Vision of global tourism industry-creating sustaining competitive strategy; Edited by Murat Kasimoglu. ISBN 978-953-54-0520-6; 2012;



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					<ol style="list-style-type: none"> 3. Tourism destination management. Achieving sustainable and competitive results (2012) 4. Paper prepared by teacher 5. Tourism business toolkit Volume 2 - A guide to developing your tourism product, destination NSW, 2012 6. Tourism business toolkit 7. The mind and heart of negotiation (sixth edition) by Leigh L. Tompson 8. Tourism- from empirical research towards practical application; Edited by Leszek Butowski, 2016.
Food and Beverage Management	TRM404	VII	Introduction to Tourism	Izabela Perishvili, Master, invited lecturer	<ol style="list-style-type: none"> 1. Annual Report, Ministry of Economy and Sustainable Development, Tbilisi, 2015 2. International Wine Guild Course Catalog, 2011-2013; 3. Jorjadze, J., Georgian Barmen Association Tbilisi, 2009; 4. Bernard Davis, Andrew Lockwood, Ioannis Pantelidis, Peter Alcott., Food and Beverage Management. 2013; 5. Bernard Davis, Andrew Lockwood, Sally Stone, Food and Beverage Management, 1998.
World Tourist Resources	TRM405	VIII	Introduction to Tourism	Alexander Giorgidze, Master, invited lecturer	<ol style="list-style-type: none"> 1. Indicators of Sustainable Development for Tourism Destinations A Guidebook



EDUCATIONAL PROGRAM

English A1	HUM036	--	None	Eter Ozbetelashvili, PhD-c, invited lecturer Tamar Meqerishvili, Master, invited lecturer	1. Latham-Koenig, I., Oxeden, C., & Seligson, P. (2012). Third Edition English File Elementary. Oxford University Press.
Georgian For foreigners A1.1	HUM065	--	None	Dr. Ketevan Sikharulidze, invited lecturer	1. “თავთავი” სახელმძღვანელო და სამუშაო რვეული, I დონე, თბილისი, 2005. 2. ნ. შარაშენიძე, საკომუნიკაციო გრამატიკა, თბილისი 3. პედაგოგის მიერ მომზადებული მასალა და სავარჯიშოები
Turkish A1.1	HUM046	--	None	Assoc. Prof. Dr. Muzafer Kir Sinem Atish, Master, invited lecturer	1. Lale Türkçe Ders Kitabı I, Dilset Publish House, Istanbul - 2011. 2. Lale Türkçe Dilbilgisi Kitabı I, Dilset Publish House, Istanbul – 2011 3. Lale Türkçe Çalışma Kitabı I, Dilset Publish House, Istanbul - 2011
Russian A1.1	HUM041	--	None	Assoc. Prof. Dr. Gulnara Diasamidze	1. Конспект курса «Русский язык –уровень А 1.1. – А 1.2. Диасамидзе Г. / Табатадзе Х. МЧУ 2016. - კურსის კონსპექტი „რუსული ენა - დონე А 1.1. – А 1.2. დიასამიძე გ. / ტაბატაძე ხ. შპსუ 2016
German A1.1	HUM054	--	None	Dr. Nino Tsulaia, invited lecturer Magda Gogrichiani, Master, invited lecturer	1. Studio [21], Das Deutschbuch/Das E-Book A1 +DVD; Funk, Kuhn; Cornelsen 2015 2. Studio [21], Intensivtraining mit Hörtexten und interaktiven Übungen A1; Funk, Kuhn; Cornelsen 2015;



EDUCATIONAL PROGRAM

					3. Studio [21], Glossar Deutsch-English A1; Funk, Kuhn; Cornelsen 2015
Spanish A1.1	HUM050	--	None	Tamar Abuladze, Master, invited lecturer	1. Corpas, J., García, E., Garmendia, A., & Soriano, C. Aula Internacional 1. Curso de español. Barcelona: Difusión. 2008.
French A1.1	HUM058	--	None	Dr. Inga Tkemaladze, invited lecturer Maia Otiashvili, Master, invited lecturer	1. Crépieux, G, Frenehard, G, (2013) - Interactions 1, Méthode de Français CLE International, France
English A2	HUM037	--	English A1	Mariam Akopiani, PhD-c, invited lecturer Tamar Meqerishvili, Master, invited lecturer	1. Latham-Koenig, I., Oxeden, C., & Seligson, P. (2012). Third Edition English File Pre-Intermediate. Oxford University Press.
Georgian For foreigners A1.2	HUM066	--	Georgian For foreigners A1.1	Dr. Ketevan Sikharulidze, invited lecturer	1. “თავთავი” სახელმძღვანელო და სამუშაო რვეული, II დონე, თბილისი, 2005 2. პედაგოგის მიერ მომზადებული მასალა და სავარჯიშოები 3. ნ. შარაშენიძე, საკომუნიკაციო გრამატიკა, თბილისი
Turkish A1.2	HUM047	--	Turkish A1.1	Assoc. Prof. Dr. Muzafer Kir Sinem Atish, Master, invited lecturer	1. Lale Türkçe Ders Kitabı I, Dilset PUBLISH House, Istanbul - 2011. 2. Lale Türkçe Dilbilgisi Kitabı I, Dilset PUBLISH House, Istanbul – 2011 3. Lale Türkçe Çalışma Kitabı I, Dilset PUBLISH House, Istanbul – 2011 4. Course Note, For Elementary Level II, IBSU 2009



EDUCATIONAL PROGRAM

Russian A1.2	HUM042	--	Russian A1.1	Assoc. Prof. Dr. Gulnara Diasamidze	1. Конспект курса «Русский язык –уровень А 1.1. – А 1.2. Диасамидзе Г. / Табатадзе Х. МЧУ 2016. - კურსის კონსპექტი „რუსული ენა - დონე А 1.1. – А 1.2. დიასამიძე გ. / ტაბატაძე ხ. შხსუ 2016
German A1.2	HUM055	--	German A1.1	Dr. Nino Tsulaia, invited lecturer Magda Gogrichiani, Master, invited lecturer	1. Studio [21],Das Deutschbuch/Das E-Book A1 +DVD; Funk, Kuhn; Cornelsen 2015 2. Studio [21],Intensivtraining mit Hörtexten und interaktiven Übungen A1; Funk, Kuhn; Cornelsen 2015;
Spanish A1.2	HUM051	--	Spanish A1	Tamar Abuladze, Master, invited lecturer	1. Corpas, J., García, E., Garmendia, A., & Soriano, C. Aula Internacional 1. Curso de español. Barcelona: Difusión. 2008.
French A1.2	HUM059	--	French A1.1	Dr. Inga Tkemaladze, invited lecturer Maia Otiashvili, Master, invited lecturer	1. Crepieux Gael, Olivier Masse, Jean-Philippe Rouse, Interaction 2, 2013 2. Méthode de Français, CLE International
English B1	HUM038	--	English A2	Dr. Salome Gureshidze, invited lecturer Mariam Melikishvili, Master, invited lecturer	1. Latham-Koenig, I., Oxeden, C., & Seligson, P. (2012). Third Edition English File Intermediate. Oxford University Press.
Georgian For foreigners A2.1	HUM067	--	Georgian For foreigners A1.2	Dr. Ketevan Sikharulidze, invited lecturer	1. “თავთავი” სახელმძღვანელო და სამუშაო რვეული, II დონე, თბილისი, 2006



EDUCATIONAL PROGRAM

					<ol style="list-style-type: none"> 2. ნ. შარაშენიძე, საკომუნიკაციო გრამატიკა, თბილისი, 2007 3. პედაგოგის მიერ მომზადებული მასალა და სავარჯიშოები
Turkish A2.1	HUM048	--	Turkish A1.2	<p>Assoc. Prof. Dr. Muzafer Kir</p> <p>Aisel Kamal, Master, invited lecturer</p>	<ol style="list-style-type: none"> 1. Lale Ders Kitabı II კომისია, Dilset Publ. House, Ist. 2013 2. Lale Dilbilgisi Kitabı II კომისია, Dilset Publ. House, Ist. 2013 3. Lale Çalışma Kitabı II კომისია, Dilset Publ. House, Ist. 2013
Russian A2.1	HUM043	--	Russian A1.2	<p>Assoc. Prof. Dr. Gulnara Diasamidze</p>	<ol style="list-style-type: none"> 1. Конспект курса «Русский язык –уровень А 2.1. – А 2.2. Диасамидзе Г. / Табатадзе Х. МЧУ 2016. - კურსის კონსპექტი „რუსული ენა - დონე А 2.1. – А 2.2. დიასამიძე გ. / ტაბატაძე ხ. შპსუ 2016
German A2.1	HUM056	--	German A1.2	<p>Dr. Nino Tsulaia, invited lecturer</p> <p>Magda Gogrichiani, Master, invited lecturer</p>	<ol style="list-style-type: none"> 1. Studio [21],Das Deutschbuch/Das E-Book A2 +DVD; Funk, Kuhn; Cornelsen 2015 2. Studio [21],Intensivtraining mit Hörtexten und interaktiven Übungen A2; Funk, Kuhn; Cornelsen 2015;
Spanish A2.1	HUM052	--	Spanish A1.2	<p>Tamar Abuladze, Master, invited lecturer</p>	<ol style="list-style-type: none"> 1. Corpas, J., García, E., Garmendia, A., & Soriano, C. Aula Internacional 1. Curso de español. Barcelona: Difusión. 2013.
French A2.1	HUM060	--	French A1.2	<p>Dr. Inga Tkemaladze, invited lecturer</p> <p>Maia Otiashvili, Master, invited lecturer</p>	<ol style="list-style-type: none"> 1. Crépieux, G, Frenehard, G, (2014) - Interactions 3, Méthode de Français CLE International, France
English B2	HUM039	--	English B1	<p>Ana Gadakhabadze, Master, invited lecturer</p> <p>Dr. Salome Gureshidze, invited lecturer</p>	<ol style="list-style-type: none"> 1. Latham-Koenig, I., Oxeden, C., & Seligson, P. (2012). Third Edition English File



EDUCATIONAL PROGRAM

					upper-Intermediate. Oxford University Press.
Georgian For foreigners A2.2	HUM068	--	Georgian For foreigners A2.1	Dr. Ketevan Sikharulidze, invited lecturer	<ol style="list-style-type: none"> 1. “თავთავი” სახელმძღვანელოდასამუშაოორვეული, II დონე, თბილისი, 2005 2. პედაგოგის მიერ მომზადებული მასალა და სავარჯიშოები 3. ნ. შარაშენიძე, საკომუნიკაციო გრამატიკა, თბილისი
Turkish A2.2	HUM049	--	Turkish A2.1	Assoc. Prof. Dr. Muzafer Kir Aisel Kamal, Master, invited lecturer	<ol style="list-style-type: none"> 1. Lale Ders Kitabı II Commission, Dilset Publishing House, Ist. 2013 2. Lale Dilbilgisi Kitabı II Commission, Dilset Publishing House, Ist. 2013 3. Lale Çalışma Kitabı II Commission, Dilset Publishing House, Ist. 2013
Russian A2.2	HUM044	--	Russian A2.1	Assoc. Prof. Dr. Gulnara Diasamidze	<ol style="list-style-type: none"> 1. Конспект курса «Русский язык –уровень А 2.1. – А 2.2. Диасамидзе Г. / Табатадзе Х. МЧУ 2016. - კურსის კონსპექტი „რუსული ენა - დონე А 2.1. – А 2.2. დიასამიძე გ. / ტაბატაძე ხ. შპს 2016
German A2.2	HUM057	--	German A2.1	Dr. Nino Tsulaia, invited lecturer Magda Gogrichiani, Master, invited lecturer	<ol style="list-style-type: none"> 1. Studio [21],Das Deutschbuch/Das E-Book A2 +DVD; Funk, Kuhn; Cornelsen 2015 2. Studio [21],Intensivtraining mit Hörtexten und interaktiven Übungen A2; Funk, Kuhn; Cornelsen 2015
Spanish A2.2	HUM053	--	Spanish A2.1	Tamar Abuladze, Master, invited lecturer	<ol style="list-style-type: none"> 1. Corpas, J., García, E., Garmendia, A., & Soriano, C. Aula Internacional 1. Curso de español. Barcelona: Difusión. 2013.



EDUCATIONAL PROGRAM

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Russian B1	HUM062	-	Russian A2.2	Assoc. Prof. Dr. Gulnara Diasamidze	<ol style="list-style-type: none"> Хавронина С. «Говорите по-русски». Москва «Русский язык» - Медиа, 2011. Диясамидзе Г., Табатадзе Х. «Деловой русский язык в университете». Тбилиси IBSU 2013.
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English C1	HUM040	-	English B2	Ana Gadakhabadze, Master, invited lecturer Dr. Salome Gureshidze, invited lecturer	<ol style="list-style-type: none"> Latham-Koenig, Christina L., Oxenden Clive, English File, Advanced Students' Book, Oxford University Press, 2012. Latham-Koeing, C., Oxenden, C., Lambert, J., Hudson, J., English File Advanced Workbook, Oxford University Press, 2012.