**International Black Sea University**

**Scientific Journals**

**Provision**

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# Article 1. General Provisions

1.1. The present regulation defines the main goals and tasks of scientific journals (hereinafter - "journals") of " International Black Sea University" LLC (hereinafter - "University"), the criteria for the execution, design, and presentation of articles in scientific journals;

1.2. Journals are periodic international peer-reviewed and peer-reviewed publications, the purpose of which is to promote scientific, research, practical activities, and the deepening of academic discussion;

1.3. Publication of articles in journals includes both print and electronic editions, on which all material and non-material copyrights are reserved;

1.4. Journals are published periodically, which means publishing not less than one and not more than two issues in English per year. An exception is the "Journal of Modern Law", which is published in Georgian and English;

1.5. Journals adhere to the ethics of publishing scientific publications;

1.6. Articles published in journals are public, it is placed on the university website, and the printed version is given to the library.

# Article 2. Purpose and tasks of scientific journals

1. The International Black Sea University publishes the following scientific journals based on schools:

1.1**. Journal of Business: ISSN 2233 - 369X, e-ISSN 2346-8297; DOI:** <https://doi.org/10.31578/job.v> (<https://jb.ibsu.edu.ge/>);

1.2. **Journal of Contemporary Law: ISSN 2587 - 5051, e-ISSN 2587-5140; DOI:** <https://doi.org/10.31578/jcl.v> <https://research.ibsu.edu.ge/contemporary-law-journal/>;

1.3. **Journal of Education in the Black Sea Region: ISSN 2346 - 8246, e-ISSN 2449-2226); DOI:** <https://doi.org/10.31578/jebs.v> (<https://jebs.ibsu.edu.ge/>);

1.4. **Journal in Humanities: ISSN 2298 - 0245, e-ISSN 2346-8289; DOI:** <https://doi.org/10.31578/hum.v> (<https://jh.ibsu.edu.ge/>);

1.5. **Journal of Social Sciences: ISSN 2233 - 3878, e-ISSN 2346-8262; DOI:** <https://doi.org/10.31578/jss.v(https://jss.ibsu.edu.ge/)>;

1.6. **Journal of Technical Science and Technologies: ISSN 2298 - 0032, e-ISSN 2346-8270; DOI:** <https://doi.org/10.31578/jtst.v> (<https://jtst.ibsu.edu.ge/>)

2.1. ***The purpose of journals is:***

2.1.1. Contributing to and facilitating the development of industries;

2.1.2. Presentation of important scientific research and achievements on topical issues in the field and introducing them to the general public through publication in a journal;

2.1.3. Gaining a high scientific status and authority at the international level and occupying the mark that internationally recognized scientific journals have;

2.1.4. Promotion of the process of integration in the local and international space through scientific and research activities.

***2.2. The tasks of the journal are:***

2.2.1. Establishing a worthy place in local and international space and gaining scientific status;

2.2.2. Attraction and cooperation of foreign authors/co-authors/reviewers;

2.2.3. Promotion of journals;

2.2.4. Promotion of joint research.

# Article 3. Organization of activities of scientific journals

3.1. The journal's activities are organized by the journal's editorial board, which consists of the editor/co-editor/assistant editor and the editorial board;

3.2. The composition of the editorial board of the journals is determined by at least 7 (seven) members, consisting of local and/or foreign scientists, academic personnel of the relevant field, and practicing specialists;

3.3. The members of the respective editorial board are elected by the respective school board, by a majority of votes, on the recommendation of the school dean;

3.4. The editorial board elects the editor-in-chief of the journal from among its members by a majority of votes, who is approved by the rector of the university on the recommendation of the vice-rector in the research field;

***3.5. The editor's powers are:***

3.5.1. To establish academic standards for articles;

3.5.2. To determine the criteria for the selection of articles for the journal;

3.5.3. To determine other issues related to the journal's activities;

3.6. The editorial board makes decisions by the majority of those present;

3.7. The author is responsible for the accuracy of the published article;

3.8. The editorial board of the journal is not responsible for (possible) damages caused by the author's publication.

# Article 4. Powers of the chief editor/co-editor/assistant editor

4.1. The journal's activities are managed by the editor-in-chief of the journals;

4.2. The editor-in-chief distributes duties among the members of the editorial board;

4.3. The editor-in-chief represents the journal independently in relations with third parties;

***4.4. The powers of the editor-in-chief/co-editor are:***

4.4.1. To ensure the holding of editorial board meetings;

4.4.2. To provide the procedures for announcing and accepting the competition of articles;

4.4.3. Together with the Center for Academic Writing to ensure the checking of scientific articles on the anti-plagiarism program;

4.4.4. Ensure the selection of reviewers and submission of articles to anonymous reviews;

4.4.5. To determine the future policy of the journal, to ensure the organization of periodic meetings of the members of the editorial board;

4.4.6. To provide coordination of technical editing of the journals;

4.4.7. To ensure the coordination of the journal's editorial process;

4.4.8. To ensure contact with the authors by electronic and telephone means, familiarization with established gaps, and providing information about the further progress of the article;

4.4.9. to ensure communication with national and international databases (establishing communication to bring the journal into compliance with the standards, including the inclusion of the journal in international scientific databases);

4.4.10 to determine other issues related to the activities of the journal;

***4.5. The powers of the assistant editor are:***

4.5.1. Participate in providing information to potential authors about the announcement of the acceptance of articles and posting them on the journal's website;

4.5.2. To verify the non-content side of the article - title, abstract, keywords, used literature, author's contact information;

4.5.3. Ensure that the article is forwarded to the editor;

4.5.4. After the approval of the editor, ensure that the article and the review guide are sent to the reviewer;

4.5.5. Ensure receiving feedback from the reviewer and sending it to the author;

4.5.6. Ensure delivery of corrected articles to the editor;

4.5.7. Participate in the design of the journal;

4.5.8. Together with the editor, ensure that the working version of the journal is checked and the appropriate corrections are made.

# Article 5. Rules for acceptance and selection of articles

5.1. Copyright application and article to be published are received by e-mail (to the e-mail address of the corresponding scientific journal);

5.2. Articles are accepted for publication in journals, which contain scientific news and refer to topical issues of the field;

5.3. Articles can be submitted both individually and as co-authors;

5.4. Articles for publication in the journal are selected through an open competition or a special rule developed by the editorial board;

5.5. The competition is announced through the University and respective school websites and the University page on social media;

5.6. The relevant stages of the competition and the deadlines defined for them are determined by the editorial board;

5.7. Participants in the competition must submit their application and articles in compliance with the requirements outlined in this regulation;

5.8. The article may require a review by a person with an academic degree of doctor (peer review);

5.9. Authors are not required to pay any kind of fees for publishing articles in the journal, in particular for the review, proofreading, processing, translation, stylistic or other type of editing, editing, printing, or other costs of the articles.

# Article 6. Publication of articles

6.1. It is not allowed to find plagiarism in the article published in the journal: the submitted articles undergo technical examination in a special plagiarism detection program, and the upper limit of admissibility (coincidence ratio) should not exceed 15%, after which the article is sent to the reviewers;

6.1.1. In case of a text match, the author of the article is notified and requested to explain in writing;

6.1.2. If the author does not provide a written explanation, the article will not be published; If the author confirms a technical error, the editorial board is authorized to set an additional period of not more than 10 (ten) calendar days for the author of the article to eliminate the error;

6.2. For content review, the article is sent to one of the members of the editorial board in accordance with the field direction, who ensures the closed (Blind) review of the article; The identity of the reviewer(s) is also unknown to the author of the article;

6.3. If the article is interdisciplinary, it can be sent to a specialist in two or more fields for review;

6.4. The review period is 15 (fifteen) calendar days;

6.5. The authors of the selected articles will be notified of the panel's decision by e-mail;

6.6. Before publication of the article, the publication material undergoes technical editing, and the edited article is sent to the author of the article before publication in its final form;

6.7 The requirements and presentation procedure for the article to be published in each scientific journal are determined in accordance with the rules established for the corresponding journal operating in the university.

# Article 7. Ethics issues and response to violations

7.1. The author of the article is obliged to follow the rules of ethics;

7.2. The editors of the journal are not responsible for the views expressed individually by the authors of the publication;

7.3. The journal ensures the exclusion of conflicts of interest during the editing process;

7.4. In the event of a violation found in an article published in the journal, any person has the right to contact the editorial office of the journal via e-mail and request the study of the issue and appropriate response;

7.5. The editorial board is obliged to consider all such applications within a reasonable period and to inform the applicant of a reasoned answer; The author(s) are allowed to provide their explanation for the application;

7.6. The author of the article may be refused publication of the article:

a) Due to violation of the standard of academic integrity;

b) In case of a negative conclusion by the reviewers;

c) If the article sent by the author is technically faulty.

# Article 8. Final Provisions

8.1. This provision shall enter into force upon its approval by the Rector;

8.2. Any change in the present provision can be made in the manner prescribed for its adoption;

8.3. Issues that are not regulated by this regulation are regulated by the legislation of Georgia and other normative acts valid in the university;

8.4. The implementation of this provision will be supervised by the vice-rector in the research field.